



The Office of Field Education
SUPERVISOR'S FINAL EVALUATION

(Student: Please make a copy for your Middler & Senior Reviews)

Student (please print) _____
Field Education Site _____
Supervisor (please print) _____ Date _____

Instructions: The topics listed are not intended to be exhaustive but outline minimally the criteria for evaluation. Please feel free to add additional comments and to use more space than provided here. The more specific you can be in the evaluation, the more helpful the evaluation will be to the student and Office of Field Education. **This form must be jointly reviewed and signed before submission.** No one should, under any circumstances, sign an incomplete evaluation. The signatories should see the completed form before they sign it. The intern should see that the signed evaluation uploaded in Sakai. Failure to submit this form on the published schedule may lead to denial of Field Education credit or withholding of funds.

Please note: our students pursue field education in a range of settings, and not all aspects of this form will be relevant to all settings. Consider whether your setting offered the opportunity for students to exercise these skills and grow in these areas. If it did not, it is acceptable to mark "not applicable."

1. Spiritual Formation and Self-Care:

Demonstrates a commitment to living a life ordered towards holiness, justice, peace, and reconciliation.

- Very Attentive Attentive Less Attentive

Evidences a commitment to personal prayer, Bible study, and reading for spiritual growth.

- Very Attentive Attentive Less Attentive

Observes a Sabbath for personal renewal.

- Very Attentive Attentive Less Attentive

Is open to receiving spiritual direction from others.

- Very Attentive Attentive Less Attentive

Models and communicates healthy life-styles (spiritual, physical, and emotional).

- Very Attentive Attentive Less Attentive

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

2. Worship Leadership:

Has the student completed a worship course in Divinity School? Yes No

Is an effective presenter. Sets stage for focused, centered group gathering.

- Very Effective Effective Less Effective Not applicable

Demonstrates authenticity in worship leadership.

- Very Effective Effective Less Effective Not applicable

Organizes and plans worship services/reflections with skill and care.

- Very Effective Effective Less Effective Not applicable

Shows promise for an ability to read Scripture and the great texts of the Christian tradition with attentiveness, humility, and a lively imagination.

- Very Effective Effective Less Effective Not applicable

Has the student completed a preaching course in Divinity School? Yes No

Is an effective preacher/presenter.

- Very Effective Effective Less Effective Not applicable

Preaches the gospel/presents with clarity.

- Very Effective Effective Less Effective Not applicable

Preaches the gospel with power and reverence.

- Very Effective Effective Less Effective Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

3. Administration:

Uses time well and appropriately prioritizes duties.

- Very Effective Effective Less Effective Not applicable

Works well within committees and other small group teams.

- Very Effective Effective Less Effective Not applicable

Completes required tasks in a timely manner.

- Very Effective Effective Less Effective Not applicable

Is a good listener.

- Very Effective Effective Less Effective Not applicable

Balances and manages the demands experienced:

working in high-stress situations

- Very Effective Effective Less Effective Not applicable

working under time pressure with irregular schedules,

- Very Effective Effective Less Effective Not applicable

responding to needs (reacting to emergencies)

- Very Effective Effective Less Effective Not applicable

Possesses qualities of adaptability, flexibility, and the ability to function in the face of uncertainty.

- Very Effective Effective Less Effective Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

4. Teaching:

Is an engaging teacher and/or Bible study leader/presenter.

Very Effective Effective Less Effective Not applicable

Encourages those in the church to grow in and practice their faith (Bible Study, Vacation Bible School, Sunday School)/supporting the work of the non-profit to engage and participate by setting an example through their work with the organization.

Very Effective Effective Less Effective Not applicable

Demonstrates competence in basic theology, biblical studies, and Christian practices/their knowledge of the non-profit's history and on-going mission and service.

Very Effective Effective Less Effective Not applicable

Demonstrates a comprehensive spiritual knowledge needed to perform the primary tasks of ministry/an ability to perform the primary tasks of the internship per the learning contract.

Very Effective Effective Less Effective Not applicable

Thinks critically and theologically in a way that is both faithful to the tradition and responsive to the challenges of our times/connecting the goals and values of the non-profit to the church.

Very Effective Effective Less Effective Not applicable

Teaches the gospel with clarity.

Very Effective Effective Less Effective Not applicable

Teaches the gospel with power and reverence.

Very Effective Effective Less Effective Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

5. Mission of the Church/Non-Profit Organization:

Takes seriously the mission and vision of the church/non-profit.

- Very Effective Effective Less Effective Not applicable

Demonstrates ability and sensitivity to think ecumenically and globally considering the church in the wider world.

- Very Effective Effective Less Effective Not applicable

Engages in mission and evangelism by encouraging the church to invite others into Christian discipleship.

- Very Effective Effective Less Effective Not applicable

Invites the church and others to take seriously the needs of homeless, hungry, and lower income persons, and those in poverty and prison.

- Very Effective Effective Less Effective Not applicable

Is sensitive and understands the denominational traditions and practices in the field education setting within an ecumenical context.

- Very Effective Effective Less Effective Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

6. Pastoral Care:

Is attentive to the ministries of caring (including hospital and home visitation, funerals, contacting homebound persons, etc.).

- Very Attentive Attentive Less Attentive Not applicable

Demonstrates appropriate pastoral presence (boundaries, empathy, accessibility).

- Very Attentive Attentive Less Attentive Not applicable

Enables and partners with the laity in the caring ministry of the church.

- Very Attentive Attentive Less Attentive Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

7. Leadership:

Understands their role and its function within the church/non-profit as defined in the Learning-Serving Covenant.

- Very Effective Effective Less Effective

Demonstrates initiative appropriate to the field education context (self-motivated, creative, anticipatory).

- Very Effective Effective Less Effective

Uses appropriate language.

- Very Effective Effective Less Effective

Honors confidentiality.

- Very Effective Effective Less Effective

Engages relationships with staff persons appropriately.

- Very Effective Effective Less Effective Not applicable

Engages relationships with lay/community leaders appropriately.

- Very Effective Effective Less Effective Not applicable

Understands and manages conflict in a constructive manner.

- Very Effective Effective Less Effective

Respects and honors all persons.

- Very Effective Effective Less Effective

Is punctual and prepared.

- Very Effective Effective Less Effective

Acts with compassion and is able to speak the truth in love.

- Very Effective Effective Less Effective

Thinks critically about the practices of the church/non-profit and about the world in which the church finds itself.

- Very Effective Effective Less Effective Not applicable

Shows potential to be an agent of transformation in the practices of the church/non-profit and about the world in which the church finds itself.

- Very Effective Effective Less Effective Not applicable

Demonstrates an integration of integrity, authenticity, and the practice of faith in life and ministry.

- Very Effective Effective Less Effective Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

8. Relationship Building

Works with supervisor and others by making themselves available to people.

Very Attentive Attentive Less Attentive Not applicable

Recognizes the authority of others.

Very Attentive Attentive Less Attentive Not applicable

Has a sense of self-awareness.

Very Attentive Attentive Less Attentive Not applicable

Communicates in diverse and challenging situations (e.g., preaching, visitation, teaching, worship leadership, and group facilitation.)

Very Attentive Attentive Less Attentive Not applicable

Communicates empathetically and sensitively with individuals, groups, families, and congregations.

Very Attentive Attentive Less Attentive Not applicable

Is sensitive to the distinctive cultural context of the congregation.

Very Attentive Attentive Less Attentive Not applicable

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

9. Vocational Clarity

Maintains openness to vocational discernment within the church and the world.

Very Receptive Receptive Less Receptive

Is pursuing appropriate steps in vocational discernment within the church and in the world.

Very Receptive Receptive Less Receptive

Comments:

Suggestions/Goals for Development and Improvement:

Examples of Growth:

Name of Student (please sign) _____

Supervisor (please sign) _____