



The Office of Field Education
**THREE-FOLD EVALUATION OF FIELD EDUCATION:
SELF/SUPERVISOR/PLACEMENT**

Student: _____ Field Ed Placement: _____
Supervisor: _____ (include city and state): _____
Placement Period: _____

Your field education placement provides an opportunity for engaging in ministry in a particular context with supervision and mentoring by a clergy or non-profit leader. This form provides you with the opportunity to reflect upon the way in which you served and grew this placement period, as well as to offer your reflections on the site and supervisor with whom you engaged. The Office of Field Education will read this form from three perspectives:

1. To understand how you have grown and to identify areas for future growth
2. To refine and add to our knowledge about a particular placement site
3. To refine and add to our knowledge about a particular supervisor

Please be candid on this form. This information will not be shared by our office with your site or your supervisor; you should not share this completed form with anyone other than The Office of Field Education.

Evaluation of Myself

(1 low, 5 high, 0 not applicable)

Relationship and Covenant Building

- 0 1 2 3 4 5 I took initiative to engage widely among persons at my ministry site.
- 0 1 2 3 4 5 I took responsibility for identifying and discussing my learning needs, and focusing my internship to meet them.
- 0 1 2 3 4 5 I took responsibility to express concerns when they arose.
- 0 1 2 3 4 5 I used this placement as an opportunity to clarify my sense of vocation and to gain the skills I need to sustain that vocation.

Centered in Christ

- 0 1 2 3 4 5 I am regularly and intentionally practicing spiritual disciplines to sustain a Christian life ordered toward holiness, justice, peace and reconciliation.
- 0 1 2 3 4 5 My life and ministry evidences the fruit of the Spirit: outward expressions of love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control.

Skills for Ministry

- 0 1 2 3 4 5 I am responsive to the suggestions, efforts and the feelings of others.
- 0 1 2 3 4 5 I hold in trust sensitive or confidential information.
- 0 1 2 3 4 5 I am growing in skills for cultivating and encouraging others in the Christian faith.
- 0 1 2 3 4 5 I am learning to encourage others in the practice of spiritual disciplines through witness and education.
- 0 1 2 3 4 5 I am growing in awareness of the suffering of others and my desire to relieve that suffering.

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- 0 1 2 3 4 5 I am becoming more other-focused, open and approachable.
- 0 1 2 3 4 5 I am learning to be aware of my own emotions as I engage in various ministry situations.
- 0 1 2 3 4 5 I am cultivating skills and growing in confidence in resolving conflict and reconciling conflicting parties.

Proclaiming

- 0 1 2 3 4 5 I am growing in my ability to integrate Scripture, theology and tradition in a context to proclaim the gospel with clarity, power, reverence, and pastoral imagination.
- 0 1 2 3 4 5 I am growing in my ability to think theologically about the doctrines and practices of the church, respecting the tradition, with an eye toward the challenges of our time.
- 0 1 2 3 4 5 I am learning to teach, instruct and guide others.
- 0 1 2 3 4 5 I am learning to listen and respond to the desires and needs of the congregation.
- 0 1 2 3 4 5 I am growing in comfort and skill in leading worship.

Leading

- 0 1 2 3 4 5 I am growing in attentiveness to where God is at work in ministry situations.
- 0 1 2 3 4 5 I am growing in attentiveness to how persons and systems repond to a ministry situation or event.
- 0 1 2 3 4 5 I am growing to be teachable, responsive to feedback, and correctable.
- 0 1 2 3 4 5 I am willing to be personally accountable for outcomes and results.
- 0 1 2 3 4 5 I am growing in my organizational skills such that I can develop and maintain order and structure within my personal life and my professional life.
- 0 1 2 3 4 5 I am growing in my ability to plan, prioritize, and accomplish tasks in a timely manner.
- 0 1 2 3 4 5 I am growing in my ability to lead a group discussion and manage group dynamics.
- 0 1 2 3 4 5 I am growing in my ability to identify gifts in others, and to delegate, encourage, equip, empower and celebrate other’s accomplishments.
- 0 1 2 3 4 5 I am learning to partner with others to make and nurture disciples of Jesus Christ.
- 0 1 2 3 4 5 I am becoming more mindful as a leader in ministry of following Jesus.

Summarize the key things you learned about your own competencies and readiness for ministry:

Identify 2-3 growing edges for you in the practice of ministry:

- 1.
- 2.
- 3.

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Evaluation of Supervisor(s)

(1 low, 5 high, 0 not applicable)

Relationship and Covenant Building

- 0 1 2 3 4 5 My supervisor and I collaborated to craft my Learning-Serving Covenant.
- 0 1 2 3 4 5 My supervisor introduced me to the setting and the people.
- 0 1 2 3 4 5 My supervisor and I met regularly each week.
- 0 1 2 3 4 5 My supervisor and I spent significant time together reflecting theologically.
- 0 1 2 3 4 5 My supervisor and I prayed with and for each other.
- 0 1 2 3 4 5 My supervisor and I met and discussed the final evaluation together.

Supervising Skills

- 0 1 2 3 4 5 My supervisor took an interest in what I hoped to practice and learn about ministry.
- 0 1 2 3 4 5 My supervisor's expectations were clear and I felt welcome to seek clarification.
- 0 1 2 3 4 5 My supervisor provided me with opportunities to see strategic thinking and planning modeled, and to practice it myself.
- 0 1 2 3 4 5 My supervisor provided me with opportunities to exercise leadership in this setting.
- 0 1 2 3 4 5 My supervisor took care to help point out my strengths and growing edges in ministry.
- 0 1 2 3 4 5 My supervisor was available and approachable.
- 0 1 2 3 4 5 My supervisor modeled good conflict-resolution skills.
- 0 1 2 3 4 5 My supervisor was supportive of me, even in difficult situations, and advocated for me when needed.

Mentoring Skills

- 0 1 2 3 4 5 My supervisor took a personal and professional interest in engaging me around vocational clarity.
- 0 1 2 3 4 5 My supervisor helped me connect with persons in the congregation and community.
- 0 1 2 3 4 5 My supervisor demonstrated building and maintaining strong relationships with others.
- 0 1 2 3 4 5 My supervisor communicated openly and authentically and listened effectively to others.
- 0 1 2 3 4 5 My supervisor encouraged me, increased my confidence, pushed gently at the right time, motivated, and inspired me.
- 0 1 2 3 4 5 My supervisor assisted me in solving my own problems (rather than solving them for me).
- 0 1 2 3 4 5 My supervisor provided constructive feedback that helped me become more effective.
- 0 1 2 3 4 5 My supervisor asked for feedback from me.

- 0 1 2 3 4 5 My supervisor engaged in reflection with me: stepping back, evaluating, processing, assessing, and articulating lessons learned.
- 0 1 2 3 4 5 My supervisor's mentoring style helped me to go deeper and grow in ministerial competency.
- 0 1 2 3 4 5 My supervisor role modeled effective ministry leadership.

Summary

- 0 1 2 3 4 5 My supervisor is a strong and able supervisor who is a careful mentor with personal enthusiasm for working with theological students.
- 0 1 2 3 4 5 I would recommend that my supervisor work with future Field Ed students.

Comments:

Student: _____ Field Ed Placement: _____
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Evaluation of Placement

Formation of the Intern

- 0 1 2 3 4 5 The community formed a lay training committee or mentoring team to support my internship.
- 0 1 2 3 4 5 Members of the lay training committee or mentoring team took an interest in what I hoped to practice and learn about ministry.
- 0 1 2 3 4 5 This community helped bring clarity to my call, gifts, and pastoral identity.
- 0 1 2 3 4 5 This community helped me envision ministry in a new way.
- 0 1 2 3 4 5 Members of the lay training committee or mentoring team met with me periodically throughout my internship.
- 0 1 2 3 4 5 The lay training committee or mentoring team met and discussed the final evaluation with me.

Habits and Virtues of the Community

- 0 1 2 3 4 5 The community is theologically grounded in decision-making and dealing with change.
- 0 1 2 3 4 5 The community is aware of its history, and yet focused on the present and future.
- 0 1 2 3 4 5 The community is missionally focused (beyond its own survival).
- 0 1 2 3 4 5 Worship is central to the community's sense of purpose and identity.
- 0 1 2 3 4 5 The community has a working knowledge of its local and world context.
- 0 1 2 3 4 5 The community is engaged in ministry in its local community.
- 0 1 2 3 4 5 The community partners with churches and non-profits to achieve common goals.
- 0 1 2 3 4 5 The community embraces and empowers lay and/or volunteer leadership.
- 0 1 2 3 4 5 The community welcomes visitors and assimilates new members/volunteers.
- 0 1 2 3 4 5 The community makes decisions and deals with conflicts in an open, fair and healthy way.
- 0 1 2 3 4 5 The community balances worship, education and fellowship with efforts in mission.
- 0 1 2 3 4 5 The community sees its assets, including facilities and funds, as resources for mission in the world.
- 0 1 2 3 4 5 The community expects and receives a high level of personal commitment and participation by members or volunteers.
- 0 1 2 3 4 5 The community values its role in helping members and/or volunteers grow in faith.

Hospitality

- 0 1 2 3 4 5 The community welcomed my partnership in ministry.
- 0 1 2 3 4 5 The community seeks a diversity of people (think along lines of race, socio-economics, theological perspectives, etc.).

Summary

- 0 1 2 3 4 5 This community is a “teaching community” where my competencies were cultivated.
- 0 1 2 3 4 5 This should be a future Field Ed placement.

Comments: