



STUDENT PASTOR – Petition to Overload

As stated in the Field Education Policies and Procedures Manual:

Student pastors are full-time students and may enroll in no more than three courses per semester, requiring eight semesters to complete the Master of Divinity degree. Student pastors are not permitted to enroll in summer study of any kind. Relaxation of student pastor limitations on enrollment requires the permission (on the appropriate form) of the supervising church official, the pastor-parish or other personnel committee, the Field Education staff, and the associate dean for academic formation.

STUDENT’S NAME: _____ Preferred Name: _____

Address: _____ Phone: _____

_____ E-mail: _____@duke.edu

Are you a Thriving Rural Ministry Fellow? _____

SEMESTER OVERLOAD IS REQUESTED*: _____

**A separate Petition must be completed for each semester that a student pastor requests to overload. The additional 25% Student Pastor tuition grant is forfeited for each semester overloaded.*

PLEASE ATTACH A ONE PAGE LETTER EXPLAINING THE REASON(S) FOR THE OVERLOAD REQUEST. INCLUDE YOUR PLAN FOR MANAGING THE ADDITIONAL WORK LOAD DURING THE SEMESTER.

REQUIRED SIGNATURES:

Supervising Church Official:
(Example: District Superintendent) _____ Date: _____

Pastor-Parish/Personnel
Committee Representative: _____ Date: _____

Field Education Director
or Associate Director: _____ Date: _____

TRC Director: _____ Date: _____

Associate Dean for
Academic Formation or Registrar: _____ Date: _____

Financial Aid Director: _____ Date: _____
(final signature)

The completed Petition to Overload form must be submitted to the Field Education Office (105 Westbrook) prior to the student registering for classes during the semester in which the overload is requested.