



The Office of Field Education
LEARNING - SERVING COVENANT
(due 3 weeks into term)

Name of Student _____

Name of Church/Institution _____

City _____ State _____

Name of Pastor/Supervisor _____

Name of Lay Mentoring Team Chairperson _____

Supervisor's email: _____ Supervisor's Phone #: _____

Student's Duke email: _____@duke.edu Student's Cell Phone #: _____

Intern's Previous Field Education Experience: _____

- We have read and discussed "Welcome to Theological Field Education!" provided by the Office of Field Education, prior to completing this Learning-Serving Covenant.
<http://divinity.duke.edu/academics/field-education/forms-and-policies>
- The supervisor is participating in the [Certification For Supervision](#) program being offered through the Office of Ministerial Formation.

Supervisory Conference Plan (intentional time set aside for student and supervisor to meet; minimum of one hour per week on average):

_____ Weekly Day _____ From _____ To _____

Assignment Beginning Date: _____ Ending Date: _____

Arranged Time Off (other than weekly day off) - _____

Taking into account any arranged time off, the student will serve a total of 30 weeks/31 weekends (academic year field education placement) or 10 weeks/11 weekends (summer field education placement.) The student will serve _____ weeks and _____ weekends during this placement period.

Other Special Considerations:

SECTION I

(to be completed by the intern in consultation with the supervisor)

A. Briefly describe your long-range vocational plans.

B. In your field education setting you can expect to have a broad range of ministerial experiences. The Learning—Serving Covenant focuses your energies and helps you and your supervisor prioritize your time commitments. What are *one* or *two* ministerial arts of which you would like to gain experience? Consider this list.

- Preaching
- Pastoral Care
- Liturgical/Worship Arts
- Ministerial Leadership
- Evangelism
- Social Witness/Advocacy
- Administrative and Organizational Skills
- Teaching and Disciple making
- Intercultural Competency

C. Name with greater specificity experiences you would like to have and reflect on theologically with your supervisor-mentor? For example, “I would like to focus on *Pastoral Care* and practice *hospital visitation*.” Tie each experience you hope to have with its related ministerial art.

Taken together you now have specific and realistic goals for learning. As a result, (in this example) you should be able to say at the end of this field education opportunity, “I feel more comfortable in my role as a Christian caregiver in hospital settings and am better equipped to do so as a minister.”

D. List other duties that will be expected of you as intern in this field setting which may not contribute directly to your focused learning goals in question B.

E. As Christian leaders we are called to lead our communities in missional engagement and service to the community beyond the walls of the local church/agency. Describe one missional opportunity among the ministries identified at your placement you plan to participate in.

SECTION II

(to be completed by the supervisor after the intern has completed Section I)

A. Do you consider these learning goals to be realistic and adequately challenging for this intern at her/his stage of vocational discernment as well as appropriate for this field setting? Explain.

B. Describe your personal and professional commitment to this intern's learning process and your plan for supervision and mentoring. Who else in the congregation/ministry or among your professional colleagues might assist this student in experiencing the growth and formation they have identified?

SECTION III

*(to be completed by the Lay Mentoring Team chairperson or supervisor
where the LMT is not yet organized)*

A. List the supporting arrangements for the intern provided by the church/institution:

Travel: _____
Housing: _____
Regular time off: _____
Other: _____

B. Lay Mentoring Team Meetings Planned (more may be scheduled if necessary or desired):

First meeting – to review the Learning-Serving Covenant (2 weeks into term) on/about: _____

Second meeting – to complete the Mid-term Review (mid-term) on/about: _____
(for academic term placements only)

Third meeting – to complete the Final Evaluation (one week before end of term) on/about: _____

We understand and agree to this covenant:

Intern: _____ Date: _____

Supervisor: _____ Date: _____

LMT Chairperson: _____ Date: _____
